



15001 Wells Port Drive
Austin, Texas 78728
Phone: 512-989-3188
Fax: 512-989-3533
www.wblibrary.org

Request for Reconsideration of Library Materials

The library provides resources allowing people to inform themselves.

- Libraries provide ideas and information across the spectrum of social and political views.
- As one of our great democratic institutions, libraries provide freedom of choice for all people.
- Parents are responsible for supervising their own children's library use and selections.

The Library Board of Trustees has delegated the responsibility of selection and evaluation of library resources to the Library Director, and has established reconsideration procedures to address concerns about those resources.

Any patron questioning materials in the Library collection may complete this Request for Reconsideration form, which will be handled by the Library Director. Because of the need to meet individual as well as group preferences, the number of forms or petitions received will not be a factor in reaching a recommendation. Additional requests by a patron or group for reconsideration of similar materials based upon the same criteria as one previously denied will be treated as duplications and returned to the patron without further action.

1. Patrons will be directed to the Library Bill of Rights, Freedom to Read Statement and Collection and Circulation Policy. After reviewing those items, should the patron still wish to proceed, they may complete this form and return it to the library.
2. The form will be reviewed by the library director for completeness and accuracy. Patrons may be contacted at this time for clarification if necessary.
3. The director will review the material in question and any other relevant materials suggested or in the collection. He or she may consult with other professional librarians or subject experts. He or she will then make a decision and prepare a written response.
4. The director will pass this form and the response to the Board of Trustees and the patron within 10 working days.
5. If the patron wishes to appeal the director's decision, he or she may contact the president of the Board of Trustees and request that the appeal be placed on the agenda for the next regular Board of Trustees meeting. These meetings are open to the public and the patron will be given the opportunity to be heard and answer questions. The decision of the Board of Trustees is final.

Board of Trustees
Ralph Simon, Treasurer

Abigail Joffrain, President
Jennifer Christmas, Secretary

Matt Bucher, Vice President
Rene Vera, Trustee



15001 Wells Port Drive
Austin, Texas 78728
Phone: 512-989-3188
Fax: 512-989-3533
www.wblibrary.org

To request reconsideration of library resources, return this completed form to the library.

Name: _____ Date: _____

Address: _____ City: _____

State: _____ Zip: _____ Phone: _____

Email: _____ WBCL card#: _____

Have you reviewed the Library Bill of Rights, the Freedom to Read Statement, and the Wells Branch Community Library District Collection and Circulation Policy, all of which are available at a public service desk and on the library website? _____

Do you represent yourself or an organization: _____

Resource on which you are commenting:

Format: _____ Author/Producer _____

Title: _____

What brought this resource to your attention? _____

Have you examined the entire resource? _____

What concerns you about the resource? _____

Are there resource(s) you suggest to provide additional information and/or alternative points of view on this topic? _____

Is your concern based on the item's location, cataloging information, inclusion in the collection, or something else? _____

What action(s) do you propose? _____

Signature: _____

Received by: _____ Date: _____

Board of Trustees
Ralph Simon, Treasurer

Abigail Joffrain, President
Jennifer Christmas, Secretary

Matt Bucher, Vice President
Rene Vera, Trustee